



Job Description

Beach Attendant

Nature of Work:

The Beach Attendant must have knowledge of hours of operation, registration procedures, handling of monies, and policies of the facility. The Beach Attendant is the first person patrons will come into contact with. The Beach Attendant is responsible to answer any questions, direct patrons to the appropriate parking areas, and handle money transactions. Beach Attendants report any complaints, restocking of cash drawer, or other problems to the beach manager or head lifeguard.

Qualifications:

- Must be at least 17 years of age.
- Good written and verbal skills.
- Demonstrate maturity to deal with public.
- Be able to work with money accurately.

Essential Duties:

- Assure that all patrons of Naples Town Beach and Public Boat Launch have a positive experience.
- Pleasantly greet patrons who come to the facility and efficiently service their needs.
- Answer any questions, know of all rules, regulations and fees of the facility.
- Secure a qualified substitute for any assigned shift when unable to work.
- Follow proper opening and closing procedures as assigned.
- Report equipment problems or other pertinent information to the beach manager.
- Other duties as assigned by supervisor(s).
- Perform Milfoil inspections on ALL boats entering and leaving the boat launch
- May be required to work evenings, weekends and holidays

Psychological Considerations:

- Must be available to work May 25th – September 3rd, 2018
- Position will call for staff to work in high humidity.
- Position requires quick and accurate response to emergencies.

Environmental Considerations:

- Staff will be exposed to warm and humid conditions.

Cognitive Considerations:

- Staff must be able to respond to emergency situations in the correct manner, understanding procedures and personnel policies.
- Staff must also be able to demonstrate and perform proper communication skills.

Physical Demands:

- Manual Dexterity: Work requires regular speed and accuracy for most of the working day.
- Physical Effort: Work requires handling average weight materials or equipment, approximate weight 30 lbs.
- Working Conditions: Occasional exposure to moderately disagreeable features.
- Hazards: Possibility of accidents of a minor nature requiring first aid.